

CHARTER REVIEW COMMITTEE
Meeting Minutes

For the Meeting Held On : May 27, 2015
Meeting Time : 6:30 pm

Location : Council on Aging – Media Room
Address : 328 North Main Street, East Longmeadow, MA

Meeting Posted On... **Day:** Friday **Date:** 05 / 16 / 2015
(48 hrs required)

Is Meeting Being Recorded by Digital Recorder: Yes _____ No X
The Minutes of this Meeting are being taken by: Russell Denver

Committee Members: (check if attended)

Dawn Starks	✓	Russell Denver	✓	William Fonseca	✓	George Kingston	✓
Larry Levine	✓	Eric Madison	✓	Raymond Miller	✓	Tom O'Connor	✓
Ralph Page	✓						

Attendees:

Did the Chair release any prior Executive Session Minutes?
Dates of Executive Session Released :

Yes		No	x
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TOPIC / MATTER #1
Procedures for Public Hearing

Summary of Matter Discussed :

- Dawn Starks brought the meeting to order at 6:33 PM
- The committee reviewed the process and procedures to be used during the required public hearing to begin at 7:00 PM.
- The Chair distributed an East Longmeadow Fact Sheet listing data about East Longmeadow including population, elected and appointed boards and classification of land. In addition a list of questions used by the previous Charter Commission for interviews with department heads in Town were distributed and reviewed.
- The Chair indicated that Jonathan Torcia, an ELHS student, will be the Secretary for the Commission and will begin his duties on June 11, 2015.

Documents or Exhibits for this Matter:

- East Longmeadow Fact Sheet; Charter Commission interview questions.

Votes Taken Under this Matter :

- None

TOPIC / MATTER #2
Meeting Minutes – May 14, 2015

Summary of Matter Discussed :

- The meeting minutes of May 14, 2015 were unanimously approved.

Documents or Exhibits for this Matter:

- May 14, 2015 Charter Commission Meeting Minutes

Votes Taken Under this Matter :

- A motion was made to approve the May 14, 2015 Meeting Minutes. The motion was seconded and all were in favor.

TOPIC / MATTER #3
Public Hearing

Summary of Matter Discussed :

- At 7:00 PM the Chair opened the Public Hearing and was adjourned at 7:45PM
- The Commission members discussed the pros and cons of the need for a paid consultant. Mr. Madison and Mr. Levine agreed to research potential consultants and scope of work of such consultants and bring their findings to the Commission.

Documents or Exhibits for this Matter:

- None

Votes Taken Under this Matter :

- None

8:00 PM: Motion to Adjourn

Next Meeting: May 28, 2015 – 6:30PM – 328 North Main St. – Conference Room

MEETING FOLLOW UP:
PRIOR MEETING NOTES: